Technical Presentation Examination Attendance Form

Department of Electrical and Computer Engineering
University of Waterloo
Waterloo, Ontario, Canada N2L 3G1
Web: ece.uwaterloo.ca/~tppe000

Instructions
1. Fill out one form per session.
2. Each student present should fill in the first five columns.
3. Record a mark for each student who was scheduled to present.

Date	Date ☐ A.M. ☐ P.M.	Location
Evaluator		Evaluator

UW Student ID Number	Surname, Given Name(s)	UW User ID	Signature		Grade:
		@engmail		☐ Presented ☐ Did Not Present ☐ Visitor	Grade:_____ ☐ Passed 12/16 ☐ Failed
		@engmail		☐ Presented ☐ Did Not Present ☐ Vistior	Grade:_____ ☐ Passed 12/16 ☐ Failed
		@engmail		☐ Presented ☐ Did Not Present ☐ Vistior	Grade:_____ ☐ Passed 12/16 ☐ Failed
		@engmail		☐ Presented ☐ Did Not Present ☐ Vistior	Grade:_____ ☐ Passed 12/16 ☐ Failed
		@engmail		☐ Presented ☐ Did Not Present ☐ Vistior	Grade:_____ ☐ Passed 12/16 ☐ Failed
		@engmail		☐ Presented ☐ Did Not Present ☐ Vistior	Grade:_____ ☐ Passed 12/16 ☐ Failed
		@engmail		☐ Presented ☐ Did Not Present ☐ Vistior	Grade:_____ ☐ Passed 12/16 ☐ Failed
		@engmail		☐ Presented ☐ Did Not Present ☐ Vistior	Grade:_____ ☐ Passed 12/16 ☐ Failed

Definitions:
The grade is out of 16: the sum of the grades for the two evaluators.
A passing grade is **12/16**.

A student who is scheduled to present and does is marked as *Presented* and is given a grade based on the evaluators.
A student who is scheduled to present but does not give a presentation is marked as *Did Not Present* and receives a grade of **1/16**.
A student who is simply watching other students present is marked as a Visitor and does not receive a grade.

Add any additional comments here:

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